

NORBECK GROVE COMMUNITY ASSOCIATION POOL RULES AND REGULATIONS

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NORBECK GROVE COMMUNITY ASSOCIATION POOL RULES AND REGULATIONS

INTRODUCTION

These rules, regulations, and procedures are established by the Board of Directors to protect the health and safety of the members and their guests and to regulate the conduct of individuals in such a way as to provide maximum enjoyment of the pool facilities for all members, both adults and children. These rules and regulations are consistent with Montgomery County regulations governing pool operations as of 1/1/1998.

Homeowners are expected to comply with the guidelines. In addition, the homeowner must comply with State and County regulations.

Persons using and pool facility do so at their own risk and sole responsibility. The Norbeck Grove COA and its agents assume no responsibility for any accident or injury in connection with such use or for loss or damage to personal property.

I. POOL RULES AND REGULATIONS

000 DEFINITIONS

000.1 Adult

Anyone 18 years of age and older.

000.2 Association Member

Association Member is the abbreviation for the Norbeck Grove Community Association Member. For purposes of this document, "Association Member" includes homeowners and their family members who reside permanently in the Norbeck Grove community (including students who temporarily reside elsewhere during the school year and children who are primarily in the custody of a divorced/separated spouse). When an Association member rents or leases a home to tenants, all privileges & restrictions applicable to the member set forth herein will transfer to the tenant. Homeowners will ultimately be responsible for the conduct of their tenants, guests, childcare providers and family members.

000.3 COA

Community Association. For purposes of this document, "COA" specifically refers to the Norbeck Grove Community Association, Inc.

000.4 Permanent Childcare Provider

Anyone hired on a long-term basis to watch and care for children.

000.5 Pool enclosure/Pool area

The property within the fenced area that surrounds both the main pool and the wading pool, as well as the clubhouse building and grounds.

000.6 Temporary Childcare Provider/Baby Sitter

Anyone hired on a short-term basis, day-to-day or intermittently to watch and care for children.

000.7 Tenant

Anyone who rents or leases a home from the legal owner of the property.

000.8 Managing agent

The Management Group Associates, Inc. or their successor. This is the Norbeck Grove Community Association's property management company.

00.9 Immediate Family Member

Immediate family members are defined as the mother, father, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, niece, nephew of an Association member. All immediate family members must sign in with the lifeguards.

005 AUTHORIZED USERS

- 0005.1 Use of the Norbeck Grove COA pool facility is limited to Association members and their guests subject to the limitations below:

At least 48 hours notice must be given for the admission of ten (10) or more guests by the same Norbeck Grove household on the same day or when guests are invited to the pool facility to attend a birthday party or group function. Your request to admit guests may be denied on some holidays and when overcrowding is anticipated. This will help to prevent overcrowding.

A member must be at least fourteen (14) years of age to admit a guest. Members must remain present at the pool at all times if they have admitted a guest to use the pool.

Permanent childcare providers, as listed on the registration cards, are authorized to use the pool.

Baby-sitters or temporary childcare providers, with a written note from the Association member, will be admitted to the pool.

When pool use nears capacity, priority of admission will be given to Association Members.

- 005.2 Children under ten (10) years of age must be accompanied and supervised by an adult or temporary/permanent childcare provider. Children between the ages of ten (10) and thirteen (13), inclusive, may be admitted unattended at the Norbeck Grove Community Association pool only if their parents have signed and returned a Parental Permission Form **and** they have passed a required swimming test as noted and validated on their pass by an authorized pool lifeguard. Parents or other responsible adults (over the age of 18) must be able to be contacted when the child has been left unaccompanied by an adult.
- 005.3 Norbeck Grove Community Association members (including their families, tenants and guests) or other individuals whose use of common areas and facilities has been suspended by the Board of Directors may not enter into the pool enclosure.

AUTHORIZED USERS AT A GLANCE

<u>Description</u>	<u>Age Requirement</u>
Adult	18 or older
Adult only swim	16 or older
To admit a guest	14 or older
To be admitted to the facility unattended	
w/o parental permission or passing swimming test	14 or older
w/ parental permission and passing swimming test	between 10 and 13, inclusive
Baby-sitters	14 or older
May use the wading pool	6 and younger
Do not need a guest pass	2 and younger

010 AUTHORIZED HOURS

- 010.1 The pool will be open from the Saturday before Memorial Day through Labor Day in accordance with the list of days and hours of operation. The operating hours are subject to change.
- 10.2 The pool may be closed at any time at the discretion of the Pool Management or Lifeguard due to inclement weather or operational difficulties.

015 UNAUTHORIZED USE

- 15.1 Anyone who enters the pool enclosure who is not authorized to use the facilities or who enters during unauthorized hours may be subject to criminal citation or civil action for trespassing, and/or may have pool privileges suspended or other action the Board of Directors deems appropriate.
- 15.2 The cost of any property damage will be charged to the unauthorized user, parent, or guardian.

020 ADMISSION PROCEDURE

020.1 IDENTIFICATION AND REGISTRATION

All persons using the pool are required to register (sign-in) each time they enter the pool enclosure. Members with guests are required to register themselves and their guests upon entering the pool enclosure.

Any Association member two (2) years of age or older is required to show a photo identification pass to the guards in order to be admitted into the pool enclosure. Such photo ID can be obtained by completing a pool pass application, which is obtained from the management agent.

Temporary childcare providers (baby-sitters) fourteen (14) years of age and older will be able to use a letter of introduction from the homeowner as a pool pass without having to pay for a guest pass. The letter must be signed by a registered adult whose signature is on file and must include the name and verification of age of the childcare provider. A Waiver and General Release Form must be filled out and signed by the childcare provider and, if the childcare provider is a minor, by the childcare provider's parent.

The Association member will enter the last name listed on the pool pass, the number of adults and children in the group, names of all guests, if any, and their signature in the registration book. The "gate guard" will verify the member's signature with the one on the registration card.

In cases where a pool pass is lost or stolen, a replacement can be obtained for a \$10 fee.

020.2 GUEST PASSES

Each home will be assigned two permanent guest passes, which allow admittance of one person per pass. Additional guest passes will be available for purchase by check from the managing agent. Each pass will cost two dollars (\$2.00). No cash will be accepted; payment should be made via check or money order.

020.3 POOL PASS FOR EXTENDED FAMILY VISITS

The immediate family (parents, siblings, and spouse/children of siblings) of a Norbeck Grove Community Association Member in good standing will be able to use a letter of introduction from the homeowner as a pool pass. The normal guest pass fee will be waived. The letter must be signed by a registered adult whose signature is on file. The immediate family of an Association Member must comply with all pool rules and regulations.

025 HEALTH RULES

025.1 The Norbeck Grove pool facility is a non-smoking environment. No smoking is allowed in the pool enclosure. The pool enclosure includes the clubhouse, bathrooms, shower rooms, guard rooms, pool deck, and pool.

025.2 All food must be consumed in the designated area.

025.3 No one who has a communicable disease of any kind may enter the pool enclosure.

025.4 No one who has any infection, disease, open sore, inflamed eyes, a cold, nasal or ear discharge, or gauze bandage may enter the water.

025.5 Spitting or spouting water, nose blowing or similar unhygienic actions are prohibited.

025.6 No pets will be allowed in the pool enclosure or left unattended in the vicinity of the pool.

025.7 All babies and toddlers who are not toilet trained are required to wear cloth diapers and rubber pants which must fit snugly at the waist and legs or swim diapers. This will preclude the necessity of having to close the pool to clean it due to "accidents."

030 SAFETY RULES

030.1 No one may enter the water or remain in the water unless a lifeguard is on duty on the pool area. The pool area is the concrete flooring that surrounds both pools.

030.2 The Pool Manager and lifeguards must be obeyed at all times.

030.3 All injuries must be reported at once to the Pool Manager.

- 030.4 Children under fourteen (14) without demonstrated swimming ability must be directly supervised by an adult/childcare provider at all times while in the water. This means that the adult/childcare provider must be within arm's reach for toddlers and must be able to see and respond immediately to any problems for other children.
- 030.5 Only children six (6) years old or younger may use the wading pool. The lifeguards are not required to watch the wading pool. Adults or childcare providers must directly and immediately supervise their own children in the wading pool at all times. If the wading pool enclosure is full, the Pool Manager or Lifeguards are authorized to clear this area of persons who are not supervising children in the wading pool.
- 030.6 Running, pushing, wrestling, or undue disturbance in or about the pool and pool area is prohibited.
- 030.7 Large floatation devices such as rafts, air mattresses and inner tubes are prohibited. Other small floatation devices are permitted, at the discretion of the Pool Manager or Lifeguard. A sign will be posted at the pool stating the maximum size of a floatation device.
- 030.8 No glass containers of any kind or other dangerous objects or materials are allowed in the pool enclosure.
- 030.9 No alcohol or intoxicated person will be allowed in the pool enclosure.
- 030.10 The Pool Manager and Lifeguards have the authority to bar any Association member or guest from the pool area due to overcrowding, violating pool rules or for any other behavior that, in their judgement, constitutes a hazard to persons or property.
- 030.11 All chairs must be kept at least four (4) feet from the rim of the pool at all times to avoid obstructing the guards' view of pool activity.

035 OTHER RULES AND REGULATIONS

- 035.1 Trash must be placed in the receptacles provided.
- 035.2 Only bathing suits may be worn in the water. Other outfits may clog the pool's water filtration system.
- 035.3 Wheeled vehicles (other than baby strollers or wheelchairs) will not be permitted in the pool enclosure.
- 035.4 Persons using the pool facility do so at their own risk and sole responsibility. The Norbeck Grove COA and pool management company assume no responsibility for any accident or injury in connection with such use or for loss or damage to personal property.

- 035.5 Association Members are responsible for informing guests and temporary childcare providers of the pool rules and regulations before the guests enter the pool facility.
- 035.6 The behavior of guests is the responsibility of the sponsoring member.
- 035.7 The cost of any property damage will be charged to the Association Member.
- 035.8 Excessive noise which interferes with the comfort and enjoyment of the facility by other users is prohibited.
- 035.9 All persons less than sixteen (16) years old must leave the pool promptly when the lifeguard signals the "adults only" swim period. The "Adults only" swim period will be during the last fifteen (15) minutes of each hour as directed by the lifeguard.
- 035.10 Property found in the pool area will be retained in the designated lost and found area for four weeks and then disposed of.
- 035.11 The Norbeck Grove Community Association is not responsible for items left or stored at the pool facility/clubhouse.
- 035.12 If bike racks are provided, bicycles may be temporarily parked while the Association Member or guest uses the pool facility. The Norbeck Grove Community Association is not responsible for lost or stolen bicycles. The Pool Manager/Lifeguards are not responsible for watching bicycles or the bike rack.
- 035.13 Only authorized personnel are permitted in the pool office, filter equipment room, on the lifeguard chairs or behind the gate desk.
- 35.14 In general 2-3 swim lanes will be marked. Priority will be given to swimmers who want to swim laps over non-lap swimmers.
- 35.15 Jumping or walking over the channel is not permitted.

II. Enforcement of Rules

Certified lifeguards will be on duty during all hours of operation. Lifeguards are responsible for maintaining a safe and healthy environment and have the authority to enforce all rules and regulations. The Pool Manager will be in charge of the pool and is responsible for enforcing pool rules and regulations. The Manager has been directed by the Norbeck Grove Community Association to dismiss from the pool facility any person(s) for any infraction of these rules or when safety is threatened. In the event of conduct which seriously endangers the health and safety of another person, the Pool Manager can bar someone for up to one (1) week. The Board of Directors may impose a stronger sanction if warranted.

The Community's managing agent will be notified if any person(s) is(are) denied access to the pool facility, dismissed or barred from it for any infraction of these rules.

A Norbeck Grove Association Member who has lost their pool privileges may not be admitted to the pool as a guest of another Norbeck Grove Association Member.

III. Complaints

Complaints about the operation of the pool should be referred to the pool manager and the managing agent for resolution. If no satisfactory resolution is provided, the complaint should be referred to the Board of Directors in writing to:

Board of Directors
Norbeck Grove
c/o The Management Group Associates, Inc.
One Bank Street, Suite 250
Gaithersburg, Maryland 20878

(301) 948-6666
(301) 963-3856 (FAX)
TMGAInc@aol.com (e-mail)

1999 Norbeck Grove Pool Hours***Pool Operating Hours***

The 1999 swimming season will be from May 29, 1999 through September 6, 1999.

School days: 3:00 PM -- 8:00 PM

Weekends: 12:00 PM -- 8:00 PM

Thursday: Closed

All other days: 11:00 AM --8:00 PM

Holidays 11:00 AM --8:00 PM

These hours are subject to change without notice.

Pool Management**Norbeck Grove Pool Facility Information**

Pool manager:
TBD

Pool telephone:
(301) 774-7200

Pool management company

Daniel Clark
U.S. Aquatics
P.O. Box 1520
Germantown, MD 20875
(301) 562-8422